
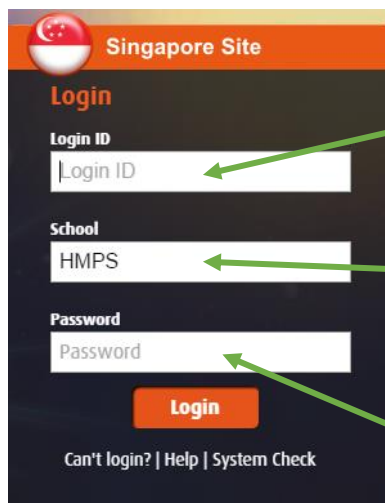




Registration Instructions for Meet-the-Parent Session

A: LOGGING IN TO MOnline Portal

Step 1: Internet Explorer does not support McOnline Portal.
Please use Google Chrome.  chrome
Go to : www.monline.sg



Step 2: HMPS (last 6 character of child's BC no)
Eg. HMPS12345A

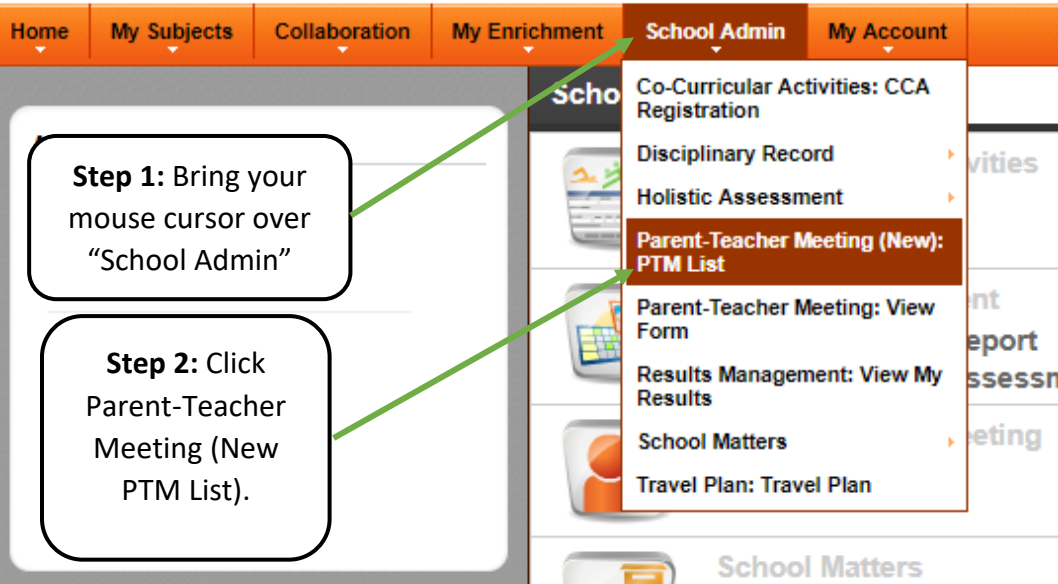
Step 3: HMPS

Step 4:
Default password: student01
Note: Your child might have changed his/her password. Please check with him/her.

B: Accessing the Parent-Teacher Meeting Form



Huamin Primary School



Step 1: Bring your mouse cursor over "School Admin"

Step 2: Click Parent-Teacher Meeting (New PTM List).

C: Viewing the time Slots

PTM List

Title	Registration Period	
Meet The Parent Session (Form Class)	25 Apr 2018 8:00AM - 25 Apr 2018 11:55PM	St
Meet The Parent Session (Mother Tongue)	25 Apr 2018 8:00AM - 25 Apr 2018 11:55PM	St

Step 1: Click on Meet The Parent Session (Form Class).

D: Booking a timeslot

PTM Event Details

Event Name: Meet The Parent Session (Form Class)
Event Description: Meeting the form teacher.
Max Booking: 1
Event Start Date: 25/05/2018 Event End Date: 25/05/2018
Event Start Time: 08:00 AM Event End Time: 04:00 PM

Step 1: Check this box if you are not attending.

*Note: Move your mouse pointer over the tooltip icon to view more details.

Time	Shawn Vaulmen Scully
NOT Attending	<input type="checkbox"/>
08:00 AM - 08:10 AM	<input type="checkbox"/>
08:10 AM - 08:20 AM	<input type="checkbox"/>
08:20 AM - 08:30 AM	<input type="checkbox"/>
08:30 AM - 08:40 AM	<input type="checkbox"/>

Step 2: Choose a time slot.

 Scroll down to the bottom of the page

My Parent / Guardian Details

* Name
* Phone

Step 3: Enter your name and contact number then click on Submit

Back

E: Viewing the time Slots

PTM List

Title	Registration Period	
Meet The Parent Session (Form Class)	25 Apr 2018 8:00AM - 25 Apr 2018 11:55PM	
Meet The Parent Session (Mother Tongue)	25 Apr 2018 8:00AM - 25 Apr 2018 11:55PM	Str

Step 1: Click on Meet The Parent Session (Mother Tongue).

F: Booking a timeslot

PTM Event Details


Event Name: Meet The Parent Session (Form Class)
Event Description: Meeting the form teacher.
Max Booking: 1
Event Start Date: 25/05/2018 Event End Date: 25/05/2018
Event Start Time: 08:00 AM Event End Time: 04:00 PM

Step 1: Check this box if you are not meeting the Mother Tongue Teacher.

*Note: Move your mouse pointer over the tooltip icon ⓘ to view more details.

Time	Shawn Vaulmen Scully ⓘ
NOT Attending	<input type="checkbox"/>
08:00 AM - 08:10 AM	<input type="checkbox"/>
08:10 AM - 08:20 AM	<input type="checkbox"/>
08:20 AM - 08:30 AM	<input type="checkbox"/>
08:30 AM - 08:40 AM	<input type="checkbox"/>

Step 2: Choose a time slot.

 Scroll down to the bottom of the page

My Parent / Guardian Details

* Name
* Phone

Step 3: Enter your name and contact number then click on Submit.